

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
November 25, 2025
5:00p.m.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session immediately prior to this meeting from 4:35 pm to 4:55 pm to discuss personnel, contract negotiation, litigation and real property matters.

Attending this meeting were Supervisors Bronwyn Kolovich, Harlan Shober, and Frank Wise. Also, present were James Liekar-Solicitor Ed Jeffries Public Works Director; Jennifer Slagle-Director of Engineering; and Joseph Sites-Township Engineer, Jamie Rozzo, Recording Secretary; ABSENT: Jodi L. Noble-Township Manager; Steven Horvath, Chief of Police; and Planning Parks and Recreation Director, Angela O'Conner

VISITORS TIME

Mike Fausti 103 Piatt Estates Drive asked for an update on Sulky Manor Drive.

The board gave an update.

William Pagano 306 Windsor Drive has concerns with the new development that is being constructed behind his property. He expressed concerns on building height, water runoff, privacy, and the Allison Hollow Creek. He thanked the board for their time and for listening to his concerns.

Jen Slagle went over the 8-foot buffer that was granted by the zoning board. The developer meets the Ordinance and is following the rules set by the Township for building.

The board has asked Jen to review the plans and make sure the contractor keeps debris away from the creek.

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to table the modification request from Summerfield Woods, LP from approved land development plan dated June 27, 2017, as it is not required per, §293-19 B.5., Design Criteria for Stormwater Management Controls of Chapter 293 of the Chartiers Township Code of Ordinances, Stormwater Management until the December 9, 2025 meeting. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize advertisement of the Conditional Use Hearing for the Ferguson Compressor Station for the Regular Meeting of December 9, 2025. All Supervisors voted yes. The motion carried 3-0.

Matt Bagly from Gateway Engineers went over the minor subdivision plan with the board.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the modification request of Mark West Liberty Midstream from the requirements of §305-27.B.(1) of the Chartiers Township Code of Ordinances, Subdivision and Land Development, requiring that the plan shall be drawn at a scale of not less than one inch equals 50 feet for the Ferguson Compressor Station Minor Subdivision, as recommended by the and Township Engineer and Director of Engineering and Planning. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Mark West – Ferguson Compressor Station Minor Subdivision Plan at 130 Plum Run Road conditional upon satisfaction of the outstanding items in the Alternate Township Engineer's letter dated November 17, 2025, and Township Director of Engineering and Planning's letter dated November 18, 2025. All Supervisors voted yes. The motion carried 3-0.

Harshman is performing the review for this item.

STAFF REPORTS: *No Reports*

SUPERVISOR REPORTS:

Mrs. Kolovich -Food donations from the Elementary School collection are available for pick up in the Township Meeting room. She has asked everyone to spread the word.

Mr. Wise

Mr. Shober

APPROVAL OF MINUTES

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of October 14, 2025, and October 28, 2025, as well as the Budget Meetings of October 7, 2025, October 21, 2025, and October 28, 2025, as presented. All Supervisors voted yes. The motion carried 3-0.

OLD BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize advertising Ordinance No. 417, an ordinance requiring the installation of key lock boxes on certain buildings in the Township for fire emergency personnel for the December 9, 2025, regular meeting.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Cooperation Agreement with the Redevelopment Authority of the County of Washington, South Strabane Township and Houston Borough for the 2025 LSA Grant for License Plate Reader Cameras. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Greg Johnston for the temporary, part-time position of Winter Extra, in accordance R-1-2025, on an as needed basis, conditional upon a pre-employment drug screening. All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to make an offer of employment to Ronald Romano for the temporary, part-time position of Winter Extra, in accordance R-1-2025, on an as needed basis, conditional upon a pre-employment drug screening. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the revised Chartiers Township 2026 Minimum Municipal Obligation in the amount of \$412, 241 for the Uniformed Pension Plan, the Chartiers Township Police Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 from the previously approved \$515,179 as a result of 2025 Police Pension Actuarial Report as recommended by the Pension Advisor and Township Manager/Plan Administrator. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Intermunicipal Agreement with the North Strabane Municipal Authority to provide sewer service to 159 S. Johnson Road in a form acceptable to the Township Solicitor. All Supervisors voted yes. The motion carried 3-0.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to **TABLE** the quote until December 9, 2025, board of supervisors meeting from Lowtis Excavation and Construction, LLC to bore a sewer line crossing on Arthur Road in the amount of \$12,000 as recommended by the Township Manager and Director of Engineering and Planning. All Supervisors voted yes. The motions carried 3-0.

The board has a few questions before proceeding with the motion.

Jen informed the board this work is weather permitting. If this is tabled until the next meeting it could be postponed depending on how the weather is in the winter months.

3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the enclosed listing.

2024 Bond Issue: \$17,225.00; Act 13 Impact Fee: \$1,991.00; Capital Reserve Fund: \$1,063.25; Comm. Center. Oper. Fund: \$3,426.52; Friends of Chart. Comm. Parks: \$1,833.17; Eng. Rev. Escrow Acct.: \$12,006.25; General Fund Checking: \$35,800.23; Local Services Tax Fund: \$736.08; Local Services Tax Fund: \$787.58; Payroll Fund: \$76.20; Revenue Gaming Fund: \$2,299.00; Sewer Fund: \$116,825.69

Invoices to be paid are posted on the bulletin board for review. All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2025 Sewer Rehab -CCTV is being performed.
2. Barnickel and Country Club-The Township is waiting for the last signature needed. Jodi and Jen have contacted the property owner several times but have been unable to receive this item. They will continue to follow up.

The board would like to make sure the new plan has lighting at this intersection.

3. WEWJA Items-These items are moving forward.
 - a. Arden Pump Station-
 - b. Arden Mines Sewage Project
 - c. WEWJA Act 537
4. Summerfield Woods Punchlist-Joe Sites gave an update on this project. Bonds need to be set in place along with some minor administrative and punch list items.

John Casey HOA representative asked the board for info regarding taking over the roadways and plowing.

The Township is not permitted to plow the roadway until the bonds are in place and acceptance is approved. Until acceptance the HOA should contract with a company for plowing. If there were a case of emergency, the Township would be permitted to plow this roadway before acceptance.

5. Western Avenue Sewer Project-The Township has set up a meeting with two businesses regarding this item. It is moving forward.
6. Parks and Recreation Opportunities
 - a. DCNR Grant-The Township needs to meet with the Conservation District.
 - b. Complimentary Use Request
 - i Chartiers Houston Varsity Cheer Boosters
 - ii Chartiers Houston Varsity Softball Origination
 - iii American Cancer Society Relay for Life Buccaneer Tea
 - iv CH Touchdown Boosters

A motion was made by Mrs. Kolovich and seconded by Mr. Wise to authorize the complimentary use request to Chartiers Houston Varsity Cheer Boosters, Chartiers Houston Varsity Softball Organization, American Cancer Society Relay for Life Buccaneer Tea, and CH Touchdown Boosters. All Supervisors voted yes. The motion carried 3-0.

7. 2024 Bond Issue
 - a. Police Department Renovations-This item is moving forward.
 - b. Meeting Room Audio/Visual Improvements-This has been completed. There are a few minor items that need to be completed.
8. Public Works Projects
 - a. Arthur Road Stormwater-No update.
 - b. Arthur Road Sanitary Extension-The board tabled this item until December 9, 2025, meeting.
 - c. Gretna Road-No update.
9. Ordinance Amendments
 - a. Fences
 - b. Dye Tests-This item will be advertised.
 - c. Septic Systems
 - d. Knox Box-This item will be advertised.
 - e. Technical Amendments
 - f. Solar Panels
 - g. Data Centers' Discussion took place on this subject.
 - h. Short Term Rentals

Planning Commission will need to approve the remainder of these items.

10. June 11-14th Storms and Piatt Estates Stormwater-This item was discussed during Visitors time.
11. American Spirit Grant Opportunity-There should be an update at the December 9, 2025, meeting. The Township is currently waiting on a cost estimate.
12. Oak Springs Road School Bus Stop Sign Request-Public Works received a request through E-Gov for the Township to install a Stop Sign and Bus Stop Sign on Oak Spring Road. This item must be approved through PennDOT. The Township will reach out to PennDOT on this item.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Township Manager to request a Stop Sign and Bus Stop Sign for Oak Spring Road. All Supervisors voted yes. The motion carried 3-0.

PUBLIC COMMENT: Mike Fausti asked if Public Works could look at the stop sign on Piatt and Allison Hollow Road.

ADJOURN

Time: 5:49 pm

Recording Secretary, Jamie Rozzo

Secretary, Frank Wise Jr.